



POORNIMA

GROUP OF COLLEGES

PGC Calendar For Engineering Programs: Odd Semester - Session 2013-14

(Subject to revision due to specific RTU/RPET guidelines)

ACADEMIC PROGRAMME

S. No.	Activity Details	B.Tech. I Sem.	B.Tech. III Sem.	B.Tech. V Sem.	B.Tech. VII Sem.
1	Date of Registration & start of regular classes	Thur., 01st Aug. 13	Wed., 24th July, 13	Mon., 22nd July, 13	Sat., 20th July, 13
2	Orientation programme	Mon., 05th Aug. 13 to Sat., 10th Aug. 13	As per Department Schedule	As per Department Schedule	As per Department Schedule
3	Date of finalization feedback process and feedback form of students and SHG Coordinators by director academic	Mon., 15th July, 13			
4	Semester Opening & Closing Meeting at Institutional level by Campus Director	Sat., 20th July, 13			
5	Meeting of Governing Council	PCE Sat., 07th Sept., 13	PIET-Sat., 21st Sept., 13	PGI Sat., 05th	
6	Meeting of PJJ Advisory Board	Nov., 2013			
7	Departmental Academic Audit by Director Academics	PCE- ECE & EE 16th Sept., 13	PCE- CSE & IT 17th Sept., 13	PCE- ME & Civ 18th Sept., 13	PCE- 1st Year(2nd Shift) & EIC 19th Sept., 13
		PCE- 1st Year (A&B Group) 20th Sept., 13	PIET-CS & IT 21th Sept., 13	PIET-ECE & Civ 23th Sept., 13	PIET- EE & 1st Year 24th Sept., 13
		PGI- Civil & ME 25th Sept., 13	PGI- CSE & EC 26th Sept., 13	PGI- 1st Year 27th Sept., 13	
8	Submission of self appraisal report by PGC Employees to their reporting officers in prescribed form	Mon., 02nd Dec., 13 to Thu., 10th Dec., 13			
9	Forwarding of Self appraisal report by reporting officer to review officer with recommendation	Wed., 11th Dec., 13 to Mon., 16th Dec., 13			
10	Finalization of self appraisal report by review officer & submission of summary to Director General	Tue., 17th Dec., 13 to Mon., 23rd Dec., 13			
11	National Conference on Engineering to be organized by PCE, PIET & PGI individually	PGI CIVIL Department Oct., 2013			
12	International Conference on Engineering to be organized by PGC	PCE (EE+EC+EIC) Department - PCE CS Department Dec., 2013 PIET Dec., 2013 Jan., 2014			
13	Semester Opening & Closing Meeting at Institutional level by Campus Director	Sat., 21st Dec.13			
14	Submission of semester completion report by Campus Director to Chairman, PGC	Sat., 04th Jan. 14			
15	Training Program for Odd Semester 2013-14	Mon., 01 July to Thus., 18th July 13			
16	Submission of Preparedness status report by HOD to Campus Director for ODD Semester 2013-14	Sat., 13th July 13			
17	Review Meeting of Odd Semester Preparedness status with Chairman-PGC	Mon., 15th July, 13			
18	Filling of student feedback form	During 1st mid term exam			
19	Date of submission of report on students feedback with corrective measures to be taken by HOD & Campus Director and report to Chairman- PGC	After one week of 1st Mid Term Exams			



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20	Submission of Faculty/Staff feedback by Campus Director to Chairman, PGC	After 10 days of 1st Mid Term Exams			
21	Last Teaching Day	Sat., 21st Dec.13	Sat., 21st Dec.13	Sat., 30th Nov.13	Sat., 23rd Nov.,13
22	Revision classes & Preparation leave	To be declared later according to RTU Exam Schedule			
23	Preparation leave for students	8 days before Start of University Theory Exams			

INTERNAL EXAMINATION

24	Declaration of course for 1st and 2nd Mid-term exams alongwith detailed lecture plan of all theory, tutorials and P-Proskep activities excluding Labs	Wed., 3rd July.13	Wed., 3rd July.13	Wed., 3rd July.13	Wed., 3rd July.13
25	Date of submission of question papers by faculty members to secrecy for 1st Mid-term	Mon., 02th Sep.,13	Mon., 02th Sep.,13	Mon., 19th Aug.,13	Mon., 19th Aug.,13
26	Date of submission of question papers by secrecy to Director Academics for 1st Mid-term	Mon., 23rd Sep.,13	Mon., 23rd Sep.,13	Mon., 02th Sep.,13	Mon., 02th Sep.,13
27	Date of submission of question papers by Director Academics to Press for 1st Mid-term	Mon., 30th Sep.,13	Mon., 30th Sep.,13	Mon., 09th Sep.,13	Mon., 09th Sep.,13
28	Date of submission of question papers by Press to Director Academics for 1st Mid-term	Thus., 10th Oct.,13	Thus., 10th Oct.,13	Mon., 16th Sep.,13	Mon., 16th Sep.,13
29	Date of submission of question papers by Director Academics to secrecy for 1st Mid-term	Thu., 17th Oct.,13	Thu., 17th Oct.,13	Thu., 19th Sep.,13	Thu., 19th Sep.,13
30	Declaration of first list of attendance defaulters and online exam defaulters indicating likelihood of debaring from 1st Mid-term exam	Fri., 04th Oct.,13	Fri., 04th Oct.,13	Thu., 05th Sept.,13	Thu., 05th Sept.,13
31	Declaration list of attendance defaulters to be debarred from 1st Mid-term exam	Mon., 21st Oct.13	Mon., 21st Oct.13	Mon., 23rd Sept.13	Mon., 23rd Sept.13
32	Declaration list of online exam defaulters to be debarred from 1st Mid-term theory exam	Thu., 24th Oct.13	Thu., 24th Oct.13	Thu., 26th Oct.13	Thu., 26th Oct.13
33	Submission of home assignment marks by faculty before 1st Mid-term exam	Sat., 19th Oct.13	Sat., 19th Oct.13	Sat., 21st Sept.13	Sat., 21st Sept.13
34	I Mid Term Theory & Practical Exam	Tue., 22nd Oct.13	Tue., 22nd Oct.13	Mon., 23rd Sept.13	Mon., 23rd Sept.13
35	Showing evaluated answer books of 1st Mid-term exam to students in respective classes	Fri., 15th Nov.13	Fri., 15th Nov.13	Fri., 04th Oct.13	Fri., 04th Oct.13
36	Special Lectures for II Yr. Students in all Colleges as per Time Table	-	Mon., 23rd Sep.13 to Sat., 28th Sep., 13	-	-
37	Special Lectures/ Campus Recruitment Training for III & IV Yr. Students in all Colleges as per time table (PEEM)	-	-	Mon., 21st Oct.13 to Sat., 26th Oct. 13	-
38	Last date of submission of Evaluated Answer Books and Mark Lists of First Mid-term Theory & Practical exam to Exam and Secrecy Cell respectively	Fri., 15th Nov.13	Fri., 15th Nov.13	Mon., 07th Oct.13	Mon., 07th Oct.13
39	Last date for application by students for unmark/unchecked/ retotaling of answer books of 1st Mid-term exam	Mon., 18th Nov.13	Mon., 18th Nov.13	Thu., 10th Oct.13	Thu., 10th Oct.13
40	Submission of revised Award list by HOD to Exam Cell	Thu., 21st Nov.13	Thu., 21st Nov.13	Mon., 14th Oct.13	Mon., 14th Oct.13
41	Dispatch of Mark-Sheets by mail & SMS to Parents & Students	Sat., 30th Nov.13	Sat., 30th Nov.13	Wed., 23rd Oct.13	Wed., 23rd Oct.13



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42	Dispatch of Paper Mark-Sheets of 1st Mid-term exam to Parents	Sat., 30th Nov.13	Sat., 30th Nov.13	Wed., 23rd Oct.13	Wed., 23rd Oct.13
43	Display of marks of 1st Mid Term exam on college Website	Sat., 30th Nov.13	Sat., 30th Nov.13	Wed., 23rd Oct.13	Wed., 23rd Oct.13
44	Submission of report of result analysis of 1st Mid Term Exams in PGC format by Campus Director to Director Academic and review meeting with Chairman, PGC	Within 10 days of last theory paper of 1st Mid Term Exams			
45	Submission of report of result analysis of University results with name of Top 5 students of each branch by Campus Director to Director Academics	Within 07 days after declaration of results			
46	Declaration of first list of attendance defaulters indicating likelihood of debaring from 2nd Mid-term exam	Thu., 05th Dec,13	Thu., 05th Dec,13	Tue., 12th Nov,13	Tue., 12th Nov,13
47	Declaration of list of attendance defaulters to be debarred from 2nd Mid-term and/or University Exams.	Mon., 23rd Dec.13	Mon., 23rd Dec.13	Mon., 02nd Dec.13	Mon., 25th Nov.13
48	Declaration of list of online exam defaulters to be debarred from 2nd Mid-term theory exam	2nd day of 2nd mid-term theory exam			
49	Date of submission of question papers by faculty members to secrecy for 2nd Mid-term	Mon., 18th Nov.,13	Mon., 18th Nov.,13	Mon., 21st Oct.13	Mon., 21st Oct.13
50	Date of submission of question papers by secrecy to Director Academics for 2nd Mid-term	Wed., 04th Dec.,13	Wed., 04th Dec.,13	Mon., 04th Nov.,13	Mon., 04th Nov.,13
51	Date of submission of question papers by Director Academics to Press for 2nd Mid-term	Wed., 11th Dec.,13	Wed., 11th Dec.,13	Wed., 13th Nov.,13	Mon., 11th Nov.,13
52	Date of submission of question papers by Press to Director Academics for 2nd Mid-term	Wed., 18th Dec.,13	Wed., 18th Dec.,13	Wed., 20th Nov.,13	Mon., 18th Nov.,13
53	Date of submission of question papers by Director Academics to secrecy for 2nd Mid-term	3 Days before of 2nd Mid Term Exams			
54	Submission of home assignment marks by faculty before 2nd Mid-term exam.	Last Teaching Day			
55	2nd Mid-term theory & Practical Exams	As per RTU Theory Exam			
56	End-Term Practical Exams	As per RTU Theory Exam			
57	Last Date of submission of Evaluated Answer Books and Mark Lists of 2nd Mid-term Theory & Practical to Secrecy Cell.	7 day from date of Exam			
58	Library requirements for next semester	Sat., 26th Oct.,13	Sat., 26th Oct.,13	Sat., 26th Oct.,13	Sat., 26th Oct.,13
59	Laboratory requirements for modification/ New Labs Establishment	Sat., 26th Oct.,13	Sat., 26th Oct.,13	Sat., 26th Oct.,13	Sat., 26th Oct.,13

ACTIVITIES ,EVENTS & HOLIDAYS

60	Eidul-Fitar	Fri., 9th Aug., 13			
61	Celebration of Independence Day & Faculty Felicitation Program	Thu., 15th August 2013			
62	Raksha Bandhan	Wed., 21st August 2013			
63	Celebration of Teachers' Day at Department Level (1.30 PM to 3.30 PM)	Thu., 05th Sep. 2013			
64	Celebration of Engineerings' Day at Department Level (12.30PM to 2.30PM) & Inter-college Debate Competition	Sat., 14th Sep. 2013			
65	Vijay Dashmi	Sun.,13th Oct., 13			
66	Diwali Break	Fri., 01st Nov. to Thu., 07th Nov. 2013			



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67	Winter Break	Wed., 25th December 2013 to Wed., 1st January, 2014			
68	Activity under WISE (Women in Science in Engineering)	Sep. 13			
69	Activities under ISTE Chapter & IETE	August, 2013			
70	Technical Activity of ISHRAE & ISLE	August, 2013			
71	Annual Day 'KALANIDHI' 2013 & Prize distribution ceremony (At Arbuda Convention Centre) & Shanti March	Wed., 2nd Oct., 2013			
72	Aarohan' 2K13	Mon., 07th Oct.13 to Sat., 12th Oct.13			
73	Department Day Celebration of Higher Classes (Sat., 5th Oct. 13 to Sat. 12th Oct.)	Sat. 5th Oct. 13 PCE- CSE (8:30am to 11:30am)	Sat. 5th Oct. 13 PCE- IT (12:30pm to 3:30pm)	Sun. 6th Oct. 13 PCE & PIET- Civil (8:30am to 11:30am)	Mon. 7th Oct. 13 PIET- IT (08:30am to 11:30am)
		Mon. 7th Oct. 13 PIET- CSE (12:30pm to 3:30pm)	Tue. 8th Oct. 13 PGI- CSE (8:30am to 11:30am)	Tue. 8th Oct. 13 PGI- ECE (12:30pm to 3:30pm)	Wed. 9th Oct. 13 PCE- ME (8:30am to 11:30am)
		Wed. 9th Oct. 13 PCE- EE (12:30pm to 3:30pm)	Thus. 10th Oct. 13 PIET- EE (8:30am to 11:30am)	Thus. 10th Oct. 13 PIET- ECE (12:30pm to 3:30pm)	Fri. 11th Oct. 13 PGI- ME (8:30am to 11:30am)
		Fri. 11th Oct. 13 PGI- Civil (12:30pm to 3:30pm)	Sat. 12th Oct. 13 PCE- ECE (8:30am to 11:30am)	Sat. 12th Oct. 13 PCE- EIC (12:00noon to 3:00am)	
74	Activity of WISE	During AAROHAN 2K13			
75	Prize Distribution	Sat., 12th Oct.13 (3:00pm Onwards)			
76	Group photograph of students of each class	On 1st day of 1st Mid Term theory exams between 1st & 2nd Paper of that day			
77	Industrial Tour	Minimum 2 Industries to be Visited as per Guideline of Dean, 1st Yr., PGC	N.A.	N.A.	During Aug. 2013 Minimum 3 Industries to be Visited in three days as per Guideline of Director Academic, PGC
78	Submission of Industrial Tour Reports of each section to Respective HOD	Within in 07 days of Last day of tour	N.A.	N.A.	Within in 07 days of Last day of tour
79	Release of News Letter	Respective Department Days			
80	Social Activities by each Department	Sept. 2013			
81	Start of Preparation for Non Syllabus Projects (ODD Semester 2013-14)	From Day of Start of ODD Semester for Respective Classes			
82	Meeting of HOD's & Higher Officers for Discussion on Poornima Project Exhibition	Sat., 03rd Aug., 13			
83	Review of Progress of Departmental Projects by Campus Directors	One Week after completion of I Mid Term Exam			
84	Submission of all Departmental Projects (Two projects from each departments) and 8th Sem. students projects for Exhibition	Nov., Dec. 2013			
85	Poornima Project Exhibition	Nov., Dec. 2013			

