

# APPENDIX-1

## Norms for Duration, Entry Level Qualifications and Statutory Reservations of the Technical Programmes

- i) To make the students employable after every exit, the skill component with progressive enhancement in skills in respective disciplines may be introduced in the curriculum right from the 1<sup>st</sup> year of the program by the concerned regulatory body/ University/ Technical Board, as the case may be.

While allowing exit at the end of first year, institutes may prescribe mandatory skill course module on Technical Communication and Computer Proficiency (Data Entry etc.), Civil / Mechanical Draughtmanship, Electrical maintenance etc.

Sr. No	Academic Level	Entry Level Qualifications	Qualifications at Exit	NCrF Level
1	10 <sup>th</sup> Std.		10 <sup>th</sup> Standard	3.0
2	11 <sup>th</sup> Std. /1 <sup>st</sup> yr. of Diploma	10 <sup>th</sup> Completed	A candidate exits with 10+1 year of Diploma; Certificate of Vocation (C.Voc.)	3.5
3a	12 <sup>th</sup> Std.	Passed 11 <sup>th</sup> std.	12 <sup>th</sup> Standard	4.0
3b	2 <sup>nd</sup> yr. of Diploma	A candidate completing 10+1 year of Diploma (C. Voc.) or equivalent vocational training with level 3.5 or passed 12 <sup>th</sup> std.	A candidate exits with 10+2 years with Diploma of Vocation	4.0
4a	Third yr. of Diploma	A candidate completing 10+2 years with Diploma of Vocation or equivalent vocational training with level 4	Diploma Engg.	4.5
4b	1 <sup>st</sup> yr. of UG Degree	A candidate completing 10+2 years with Diploma of Vocation or passed 12 <sup>th</sup> std. or equivalent vocational training with level 4	UG Certificate	4.5
5	2 <sup>nd</sup> yr. of UG Degree	A candidate with Diploma in appropriate branch of Engineering/ UG Certificate/ Equivalent Vocational or Technical Program level 4.5	UG Diploma (Engg.)	5.0
6	3 <sup>rd</sup> yr. of UG Degree	A candidate with 10+3+1/12+2/ UG Diploma (Engg.) in appropriate domain with level 5	B.Voc./ B.Sc (Engg.)/ UG Degree	5.5
7	Final yr. of UG Degree	A candidate with 3 yrs. Bachelor degree in Vocation / B.Sc (Engg.)/ UG Degree with level 5.5	B.E./B. Tech./ UG Degree (Hons.)	6.0
8	1 <sup>st</sup> yr. of PG Degree	A candidate with 4 yrs. Bachelor( level 6.00)	PG Diploma / M.Voc	6.5
9	Final Year of PG Degree	1 year of PG Degree/ PG Diploma/ M.Voc(Level 6.5) in appropriate domain	M Tech/ PG Degree (Engg.)/ PG Degree	7.0
10	Ph.D/ Fellow Program	B.Tech. with 75% Marks or equivalent CGPA/ PG		8.0

National Credit Framework(NCrF) for UG & PG Courses in Engineering Students who exit after 2nd year of B.Tech. course must undergo skill modules on IT/Hardware Networking / METLAB or Branch specific skill module.

Course structure at 3rd year and 4th year of B.Tech. is already Engineering specific, students who exit after 3-years may be awarded UG Degree/ B. Voc/ B.Sc(Engg.).

ii) For Diploma students who exit after 1st year, Certificate of Vocation (C.Voc.) and who exit after 2nd year Industrial Training Certificate(ITC)/ Diploma of Vocation may be awarded.

At each entry level, Institution/ University has to identify the educational gaps/ skill gaps and suitable bridge courses may be offered.

## Diploma Course:

Sl. No.	Programme	Duration	Eligibility	NCrF Level
i	Engineering and Technology	3 -years	Passed 10 <sup>th</sup> Std./ SSC examination	3.0
ii	Applied Arts and Crafts	3 Years	Passed 10 <sup>th</sup> Std./ SSC examination	3.0
iii	Design	3 years	Passed 10 <sup>th</sup> Std./ SSC examination	3.0
iv	Hotel Management and Catering Technology	3 years	Passed 10+2 examination	4.0
		5 years	Passed 10 <sup>th</sup> Std./ SSC examination	3.0
v	All Programmes (Lateral Entry to Second Year Diploma)	2 years	Passed 10+2 examination with Physics/ Mathematics / Chemistry/ Computer Science/ Electronics/Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/ Entrepreneurship as per table 1.3(a). Or 10 <sup>th</sup> + 2 year ITI shall be eligible for admission to Second Year Diploma Course(s) in Any branch of Engineering and Technology.  (The Affiliating Body will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)	4.0

## 1.2 Post Diploma

Sl. No.	Programme	Duration	Eligibility
1	Engineering and Technology	18 Months or 2 years	Passed Diploma examination with at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

### 1.3 Under Graduate Degree

Sl. No.	Programme	Duration	Eligibility	NCrf Level
I	Engineering and Technology#	4 years	<p>Passed 10+2 examination with Physics/ Mathematics/ Chemistry/ Computer Science/ Electronics/ Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/ Entrepreneurship as per table 1.3(a)</p> <p>Agriculture stream (for Agriculture Engineering)</p> <p>Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.</p> <p style="text-align: center;">OR</p> <p>Passed D.Voc. Stream in the same or allied sector.</p> <p>(The Universities will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to prepare Level playing field and desired learning outcomes of the programme)</p>	4.0
li	Planning	4 years	<p>Passed 10+2 examination with eligibility as per table 1.3(a)</p> <p>Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.</p> <p style="text-align: center;">OR</p> <p>Passed D.Voc. Stream in the same or allied sector.</p>	4.0
lii	Applied Arts and Crafts	4 years	<p>Passed 10+2 examination</p> <p>Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.</p> <p style="text-align: center;">OR</p> <p>Passed D.Voc. Stream in the same or allied sector.</p>	4.0
Iv	Design	4 years	<p>Passed 10+2 examination</p> <p>Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.</p> <p style="text-align: center;">OR</p> <p>Passed D.Voc. Stream in the same or allied sector.</p>	4.0
V	Hotel Management and Catering Technology	4 years	<p>Passed 10+2 examination</p> <p>Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.</p> <p style="text-align: center;">OR</p> <p>Passed D.Voc. Stream in the same or allied sector.</p>	4.0

Vi	Engineering and Technology (Lateral Entry to Second year)	3 years	<p>Passed Minimum 3-years / 2-Years (Lateral Entry) Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category).</p> <p>OR</p> <p>Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject.</p> <p>(The Universities will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the program)</p> <p>Refer table 1.10 of Appendix-1</p>	4.5
Vii	Engineering and Technology (Lateral Entry to Third year)#	2 years	UG Diploma in Engg.	5.0
Viii	Engineering and Technology (Lateral Entry to Final year)#	1 year	B.Voc. in relevant discipline	5.5
Ix	All Programmes Other than Engineering and Technology/ Planning/ Design	Lateral Entry to Second year	Passed Minimum 3-years / 2-years (Lateral Entry) Diploma examination in a Programme with at least 45% marks (40% marks in case of candidates belonging to reserved category) in appropriate Programme.	4.5

**NOTE:** Admission of B.Tech/B E graduates, in other branches of Engineering as an additional degree through Lateral Entry will be facilitated by the respective Technical Universities by allowing them to take admission at appropriate level of B.Tech/B.E. discipline/branch of Engineering. [Refer AICTE circular No. F.No. AICTE/P&AP/ Misc/2020 dated 09.08.2021]



### 1.3(a) Diploma/Under Graduate Engineering Entry level qualification 10+2 level

Sr. No.	Major Disciplines	Mandatory Courses at 10+2 Level	Other relevant Course(s) for this discipline
1	Aeronautical Engineering	Phy, Chem, Maths	NA
2	Agriculture Engineering**	Phy, Chem OR Agriculture stream	Maths/Biology/Biotechnology/Agriculture/ Agriculture stream
3	Architecture	As per Norms of Council of Architecture ( CoA )	
4	Planning	Maths	For remaining two courses select any courses out of 14 <sup>#</sup>
5	Biotechnology**	Phy, Chem	Select any one from Bio/Biotechnology/Maths
6	Ceramic Engineering	Phy, Chem, Maths	NA
7	Civil Engineering	Phy, Chem, Maths	NA
8	Computer Science and Engineering	Phy, Maths	For remaining single course select any courses out of 14 <sup>#</sup>
9	Chemical Engineering	Phy, Chem, Maths	NA
10	Dairy Engineering	Phy, Chem, Maths	NA
11	Electrical Engineering	Phy, Maths	For remaining single course select any courses out of 14 <sup>#</sup>
12	Energy Engineering	Phy, Chem, Maths	NA
13	Electronics Engineering	Phy, Maths	For remaining single course select any courses out of 14 <sup>#</sup>
14	Mechanical Engineering	Phy, Chem, Maths	NA
15	Fire and Safety Engineering	Phy, Chem, Maths	NA
16	Food Engineering	Chem	For remaining two courses select any courses out of 14 <sup>#</sup>
17	Leather Technology	Chem	For remaining two courses select any courses out of 14 <sup>#</sup>
18	Marine Engineering	Phy, Chem, Maths	NA
19	Metallurgy Engineering	Phy, Chem, Maths	NA
20	Military Engineering	Phy, Chem, Maths	NA
21	Mining Engineering	Phy, Chem, Maths	NA
22	Nano Technology	Phy, Chem, Maths	NA
23	Nuclear Science and Technology	Phy, Chem, Maths	NA
24	Packaging Technology	Nil	Select any courses out of 14 <sup>#</sup>
25	Pharmaceutical Engineering**	Phy, Chem	Select any one from Bio/Biotechnology/Maths
26	Printing Engineering**	Phy, Chem	For remaining single course select any courses out of 14 <sup>#</sup>
27	Textile Engineering	Phy, Chem, Maths	NA
28	Fashion Technology	Nil	Select any courses out of 14 <sup>#</sup>
29	Textile Chemistry	Chem	For remaining two courses select any courses out of 14 <sup>#</sup>

\*\* First one or two Semesters may be so designed that students with Biology/Biotechnology background have adequate courses on Maths and Vice Versa and then the class is at level studying field for the rest of the semesters.

#Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/Entrepreneurship

## LIST OF VOCATIONAL SUBJECTS

Sl. No.	Name of the Course	Subject Code
<b>1.</b>	<b>Office Secretary ship</b>	
a	Office Practice and Secretary ship	604
b	Secretariat Practice & Accounting	605
c	Office Communication	606
<b>2.</b>	<b>Stenography &amp; Computer Application</b>	
a	Typewriting (English)	607
b	Stenography (English)	608
c	Typewriting (Hindi)	609
d	Stenography (Hindi)	610
<b>3.</b>	<b>Accountancy and Auditing</b>	
a	Financial Accounting	611
b	Elements of Cost Accountancy & Auditing	612
	Additional Subject Optional 1. Store Accounting 2. Typewriting	
<b>4.</b>	<b>Marketing and Salesmanship</b>	
a	Marketing	613
b	Salesmanship	614
c	Consumer Behaviour and Protection	615
<b>5.</b>	<b>Banking</b>	
a	Cash Management and House Keeping	619
b	Lending Operations	620
c	Management of Bank Office	621
<b>6.</b>	<b>Electrical Technology</b>	
a	Engineering Science	622
b	Electrical Machines	623
c	Electrical Appliances	624
	Additional Subject Optional 1. Applied Physics 2. Mechanical Engineering	625 626
<b>7.</b>	<b>Automobile Technology</b>	
a	Auto Engineering	627
b	Auto Shop Repair and Practice	628
	Additional Subject Optional 1. Applied Physics 2. Civil Engineering	625 629

<b>8.</b>	<b>Structure and Fabrication Technology</b>	
a	Fabrication Technology - II	630
b	Fabrication Technology - III	631
	Additional Subject Optional	
	1. Applied Physics	625
	2. Civil Engineering	629
<b>9.</b>	<b>Air Conditioning and Refrigeration Technology</b>	
a	Air Conditioning and Refrigeration - III	632
b	Air Conditioning and Refrigeration - IV	633
	Additional Subject Optional	
	1. Applied Physics	625
	2. Civil Engineering	629
<b>10.</b>	<b>Electronics Technology</b>	
A	Electronic Devices and Circuits	634
B	Radio Engineering and Audio Systems	635
C	Television and Video Systems	636
	Additional Subject Optional	
	1. Electrical Engineering	637
	2. Civil Engineering	638
<b>11.</b>	<b>Dairying</b>	
A	Milk and Milk Products	639
B	Milk Production, Transport and Milk Cooperatives	640
C	Dairy Plant Instrumentation	641
<b>12.</b>	<b>Horticulture</b>	
A	Vegetable Culture	642
B	Floriculture	643
C	Post Harvest Technology and Preservation	644
<b>13.</b>	<b>Health Care and Beauty Culture</b>	
A	Beauty Therapy and Hair Designing - II	654
B	Cosmetic Chemistry	655
C	Yoga Anatomy and Physiology	656
<b>14.</b>	<b>Ophthalmic Techniques</b>	
A	Biology (Ophthalmic)	657
B	Optics	658
C	Ophthalmic Techniques	659
<b>15.</b>	<b>Medical Laboratory Technology</b>	
A	Laboratory Machine (Clinical Pathology, Hematology & Histopathology)	660
B	Clinical Biochemistry	661
C	Microbiology	662

<b>16.</b>	<b>Auxiliary Nursing &amp; Midwifery</b>	
A	Fundamentals of Nursing II	663
B	Community Nursing II	664
C	Maternity & Child Health Nursing II	665
<b>17.</b>	<b>X-Ray Technician</b>	
a	Radiation Physics	666
b	Radiography I (General)	667
c	Radiography II (Special investigation, imaging and Radiography)	668
<b>18.</b>	<b>Food Service &amp; Management</b>	
a	Advanced Food Preparation	675
b	Meal Planning & Service	676
c	Establishment & Management of Food Service Unit	677
<b>19.</b>	<b>Fashion Design &amp; Clothing Construction</b>	
a	Textile Science	684
b	Designing & Pattern Making	685
c	Clothing Construction	686
<b>20.</b>	<b>Textile Design Dyeing &amp; Printing</b>	
a	Textile Science	684
b	Basic Design	687
c	Dyeing & Printing	688
<b>21.</b>	<b>Hotel Management and Catering Technology</b>	
a	Food Preparation-II	690
b	Accommodation Services	691
c	Food & Beverage Service-II	692
<b>22.</b>	<b>Tourism and Travel</b>	
a	India -The Tourist Destination	693
b	Travel Trade Management	694
c	Tourism Management and Man-Power Planning	695
<b>23.</b>	<b>Bakery and Confectionery</b>	
a.	Food Service & Hygiene	696
b.	Bakery Science	697
c.	Confectionery	698



<b>24.</b>	<b>IT Application</b>		
a.	I T System	699	
b.	Business Data Processing	700	
c.	DTP, CAD and Multimedia	701	
<b>25.</b>	<b>Library Management</b>		
a.	Library Admn. & Management	702	
b.	Classification and Cataloguing	703	
c.	Reference Service	704	
<b>26.</b>	<b>Life Insurance</b>		
a.	Principles Practice of Life Insurance	705	
b.	Computer & Life Insurance Administration	706	
<b>27.</b>	<b>Transportation System &amp; Management</b>	712	
<b>28.</b>	<b>Poultry Farming</b>		
a.	Poultry Nutrition & Physiology	716	
b.	Poultry Products Technology	717	
c.	Poultry Diseases & their control	718	
<b>29.</b>	<b>Financial Market Management</b>		
a	Accounting for Business - 1	Class XI	719
b.	Introduction to Financial Market - 1	Class XI	720
c.	Computer Applications in Financial Markets	Class XI	721
d.	Accounting for Business - 2	Class XII	722
e.	Introduction to Financial Markets - 2	Class XII	723
f.	Business Process Outsourcing Skills	Class XII	724
<b>30</b>	<b>Medical Diagnostics</b>		
<b>30</b>	<b>Retail Services and Operations</b>		
a.	Retail Services I and II		741
b.	Retail Operations I and II		742

**NOTE: Compulsory Group**

- 1) Language - I
  - 2) Language - II
- Or any other elective as per CBSE academic stream

- 3) - Vocation Subject
- 4) - Vocation Subject
- 5) - Vocation Subject

**Internal subjects:**

- 1) Physical and Health Education,
- 2) Library

राजस्थान सरकार  
कार्मिक (क-2) विभाग

क्रमांक-प. 7(2)कार्मिक/क-2/2019

जयपुर, दिनांक : 29.3.2019

1. समस्त अति0 मुख्य सचिव/प्रमुख शासन सचिव/शासन सचिव/विशिष्ट शासन सचिव।
2. समस्त विभागाध्यक्ष (सम्भागीय आयुक्त एवं जिला कलेक्टर) सहित।

परिपत्र

इस विभाग के परिपत्रादेश क्रमांक प. 15(24)कार्मिक/क-2/75 दिनांक 20.11.97 के साथ संलग्न उपाबन्ध-II एवं उपाबन्ध-III के अन्तर्गत सीधी भर्ती में अनु. जाति, अनु. जनजाति, पिछड़ा वर्ग के लिए क्रमशः 16%, 12% एवं 21% और पदोन्नति में अनुसूचित जाति, अनुसूचित जनजाति के लिए क्रमशः 16% एवं 12% आरक्षण के प्रावधान अनुसार रोस्टर निर्धारित किया गया है। इसके पश्चात परिपत्रादेश दिनांक 20.11.1997 के साथ संलग्न उपाबन्ध-II में सीधी भर्ती के लिए 100 बिन्दु रोस्टर निर्धारित किये गये हैं, जिसे इस विभाग के परिपत्रादेश दिनांक 07.08.07 के द्वारा संशोधित किया गया है।

तत्पश्चात राजस्थान अनु.जाति, अनु.जनजाति, पिछड़ा वर्ग, विशेष पिछड़ा वर्ग और आर्थिक पिछड़ा वर्ग (राज्य की शैक्षिक संस्थाओं में सीटों और राज्य के अधीन सेवाओं में नियुक्तियों और पदों का आरक्षण) अधिनियम 2008 दिनांक 31.07.09 को पारित हुआ जिसे दिनांक 25.8.09 से लागू किया गया। उक्त अधिनियम के अन्तर्गत अनुसूचित जाति को 16 प्रतिशत, अनुसूचित जनजाति को 12 प्रतिशत, पिछड़ा वर्ग को 21 प्रतिशत, विशेष पिछड़ा वर्ग को 5 प्रतिशत एवं आर्थिक पिछड़ा वर्ग को 14 प्रतिशत आरक्षण देय था। इसी क्रम में कार्मिक विभाग द्वारा दिनांक 18.09.2009 को अधिसूचना जारी कर राजस्थान राज्य के अधीन सेवाओं में नियुक्तियों और पदों का आरक्षण (रोस्टर) नियम, 2009 के अन्तर्गत सीधी भर्ती और पदोन्नति हेतु नये रोस्टर बिन्दु निर्धारित किये गये लेकिन डी.वी. सिविल रिट याचिका संख्या 12810/09 जी. शर्मा बनाम राज्य सरकार में मान. न्यायालय द्वारा उक्त अधिनियम 2008 को स्थगित करते हुए मान. न्यायालय द्वारा पारित आदेश दिनांक 12.10.09 एवं 04.11.09 के द्वारा आरक्षण का प्रावधान 50 प्रतिशत से अधिक नहीं रखे जाने के निर्णय के कारण विशेष पिछड़ा वर्ग के लिए राज्य के अधीन सेवाओं में 1 प्रतिशत आरक्षण के आदेश जारी किये गये जबकि इसके तहत आर्थिक पिछड़ा वर्ग को दिया गया 14 प्रतिशत आरक्षण लागू नहीं हो सका। इस प्रकार अधिसूचना दिनांक 18.09.2009 के अन्तर्गत सीधी भर्ती के लिए जारी रोस्टर बिन्दु कभी लागू नहीं हुए।

राजस्थान पिछड़ा वर्ग (राज्य की शैक्षिक संस्थाओं में सीटों और राज्य के अधीन सेवाओं में नियुक्तियों और पदों का आरक्षण) (संशोधन) अधिनियम, 2019 के अन्तर्गत जारी अधिसूचना दिनांक 13.02.2019 के द्वारा अति पिछड़ा वर्ग को सीधी भर्ती में 5% आरक्षण दिया गया है। इसी प्रकार

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अधिसूचना दिनांक 19.02.2019 के द्वारा विविध सेवा नियमों में आर्थिक रूप से कमजोर वर्गों के लिए 10% आरक्षण का प्रावधान किया गया है।

वर्तमान में राज्य के अधीन सेवाओं में सीधी भर्ती में अनुसूचित जाति, अनुसूचित जनजाति, पिछड़ा वर्ग, अति पिछड़ा वर्ग एवं आर्थिक कमजोर वर्ग के लिए क्रमशः 16%, 12%, 21%, 5% एवं 10% आरक्षण का प्रावधान है। ये सभी आरक्षण लम्बवत (vertical) हैं। इसके अलावा सीधी भर्ती में अन्य प्रवर्गों के आरक्षण जैसे राजस्थान सिविल सेवा (भूतपूर्व सैनिकों का आगेलन) नियम, 1988 के अन्तर्गत भूतपूर्व सैनिकों के लिए राज्य सेवा में 5%, अधीनस्थ एवं मंत्रालयिक सेवाओं में 12% एवं चतुर्थ श्रेणी सेवा में 15% आरक्षण, सभी सेवाओं में महिला अभ्यर्थियों के लिए 30% आरक्षण जिसमें 8% विधवा एवं 2% परित्यक्ता के लिए है, उत्कृष्ट खिलाड़ियों के लिए अधीनस्थ और मंत्रालयिक सेवाओं में 2% आरक्षण, कार्मिक विभाग के आदेश दिनांक 24.02.88 के अनुसार राज्य सेवा के पदों पर सरकार, पंचायत समितियों और जिला परिषदों के असजपत्रित कर्मचारियों के लिए 7% आरक्षण, जो राजस्थान राज्य एवं अधीनस्थ सेवा (संयुक्त प्रतियोगी परीक्षा द्वारा सीधी भर्ती) नियम, 1999 के अन्तर्गत देय है, का प्रावधान है। ये सभी आरक्षण क्षैतिज (Horizontal) हैं।

सामाजिक न्याय एवं अधिकारिता विभाग द्वारा अधिसूचना दिनांक 02.01.2019 जारी कर राजस्थान दिव्यांगजन अधिकार नियम, 2018 के अन्तर्गत सीधी भर्ती में विशेष योग्यजनों को 4 प्रतिशत क्षैतिज आरक्षण का प्रावधान किया गया है। विशेष योग्यजनों के लिए रोस्टर से संबंधित निर्देश सामाजिक न्याय एवं अधिकारिता विभाग द्वारा ही जारी किये जाने हैं।

अतः कार्मिक विभाग के परिपत्र दिनांक 20.11.97, 07.08.07 के साथ संलग्न उपाबन्ध-II/ उपाबन्ध-III का परिशिष्ट यथास्थिति एवं अधिसूचना दिनांक 18.09.09 के साथ संलग्न अनुसूची-I एवं अनुसूची-II में सीधी भर्ती के लिए निर्धारित रोस्टर के अतिक्रमण में लम्बवत एवं क्षैतिज आरक्षण के रूप में संशोधित रोस्टर निर्धारित कर संलग्न उपाबन्ध-III एवं उपाबन्ध-III-क अनुसार जारी किया जाता है।

जहां तक पदोन्नति का संबंध है, अधिसूचना दिनांक 18.09.09 के साथ संलग्न अनुसूची-III एवं अनुसूची-IV में विद्यमान आरक्षण रोस्टर में कोई परिवर्तन नहीं किया गया है।

सभी नियुक्ति प्राधिकारी एवं विभागाध्यक्ष अपने विभाग में उपर्युक्तानुसार (उपाबन्ध-III एवं उपाबन्ध-III-क के अनुसार) रोस्टर पंजिका संधारित करते हुए सीधी भर्ती एवं पदोन्नति में आरक्षण प्रावधानों की पालना सुनिश्चित करेंगे।

संलग्न : उपाबन्ध-II एवं उपाबन्ध-III-क  
(पृ 3 से 8 तक)

  
जय सिंह

उप शासन सचिव

16/2019

GOVERNMENT OF RAJASTHAN  
DEPARTMENT OF PERSONNEL  
(A-GR- II)

1.6.2

No. F7 (8)DOP/A-2/2008

Jaipur, dated 19/2/2019

**NOTIFICATION**

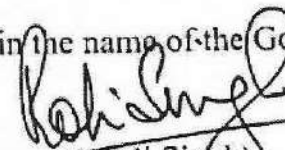
In exercise of the powers conferred by the clause (b) of section 2 of the Rajasthan scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes and Economically Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2008 (Act No. 12 of 2009) and clause (c) of section 2 of the Rajasthan Backward Classes (Reservation of Seats in Educational Institutions in the State and of Appointments and Posts in Services under the State) Act, 2017 (Act No. 38 of 2017), the State Government hereby makes the following amendments in this departments notification number F.7 (8)DOP/A-2/2008 dated 25.08.2009, namely:-

**Amendments**

In the said notification,-

- (i) for the existing expression "Special Backward Classes", wherever occurring, the expression "More Backward Classes" shall be substituted; and
- (ii) in column 3, against serial number VI, for the existing expression "Rs. 4 lakh & Fifty Thousands", the expression "rupees eight lakh" shall be substituted.

By order and in the name of the Governor,

  
(Roli Singh)

Principal Secretary to the Government

11/2019



1173  
25-2-19राजस्थान सरकार  
कार्मिक (क-2) विभाग

विषय.- आर्थिक रूप से कमजोर वर्गों को 10 प्रतिशत आरक्षण देने हेतु।

उपरोक्त विषयान्तर्गत कार्मिक विभाग की अधिसूचना दिनांक 19.02.2019 (प्रति संलग्न) के द्वारा आर्थिक रूप से कमजोर वर्गों के लिए सभी सेवा नियमों में 10 प्रतिशत आरक्षण का प्रावधान किया गया है। इसी प्रकार आर्थिक रूप से कमजोर वर्गों के लिए निर्धारित मापदण्डों के अनुसार शैक्षिक संस्थाओं में प्रवेश में भी 10 प्रतिशत आरक्षण का प्रावधान लागू किया गया है।

अतः सभी संबंधित नियुक्ति प्राधिकारी एवं विभागाध्यक्ष आर्थिक रूप से कमजोर वर्गों को नियुक्तियों एवं शैक्षिक संस्थाओं में प्रवेश में 10 प्रतिशत आरक्षण देने हेतु अपने अधीनस्थ विभागों को निर्देश प्रदान कर, इसकी क्रियान्विति शीघ्र करवाने का श्रम करें।

संलग्न:- उपरोक्तानुसार।

(सोनी सिंह) 22/2/19.  
प्रमुख शासन सचिव

आते 0 मुख्य सचिव/प्रमुख शासन सचिव/शासन सचिव

- 1 शिक्षा विभाग (प्रारम्भिक/माध्यमिक)
- 2 संस्कृत शिक्षा विभाग
- 3 उच्च शिक्षा विभाग
- 4 तकनीकी शिक्षा विभाग
- 5 चिकित्सा शिक्षा विभाग
- 6 चिकित्सा एवं स्वास्थ्य विभाग
- 7 कृषि विभाग
- 8 आयुर्वेद विभाग
- 9 सामाजिक न्याय एवं अधिकारिता विभाग
- 10 जनजाति क्षेत्रीय विकास विभाग

अशा 0 जीप 40 प 7(1)कार्मिक/क-2/19

जयपुर दिनांक 22/2/19

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26-2-19

O.S.  
26-2-19

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23/02/19

C.SJC

Dir. SAP

Dir. C.R.

M.D.

1/2/19

तत्काल

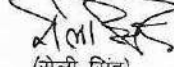
राजस्थान सरकार  
कार्मिक (क-2) विभाग

विषय:-अति पिछड़े वर्गों हेतु नियुक्तियों में 5 प्रतिशत आरक्षण दिये जाने हेतु।

उपरोक्त विषयान्तर्गत विधि (विधायी प्रारूपण) विभाग की अधिसूचना दिनांक 13.02.2019 (प्रति संलग्न) के द्वारा अति पिछड़े वर्गों के लिये राज्य की शैक्षिक संस्थाओं में सीटों और राज्य के अधीन सेवाओं में नियुक्तियों और पदों में 5 प्रतिशत आरक्षण का प्रावधान किया गया है। अतः उक्त प्रावधानानुसार अति पिछड़े वर्गों के लिये निर्धारित मापदण्डों के अनुसार नियुक्तियों में 5 प्रतिशत आरक्षण नियमानुसार दिया जाना है।

अतः समस्त सम्बन्धित नियुक्ति प्राधिकारियों एवं विभागाध्यक्षों से निवेदन है कि अति पिछड़े वर्गों को नियुक्तियों में 5 प्रतिशत आरक्षण देने हेतु अपने अधीनस्थ विभागों को निर्देश प्रदान कर, इसकी क्रियान्विति शीघ्र करवाने का श्रम करें।

समस्त विभाग/विभागाध्यक्ष इन निर्देशों की क्रियान्विति हेतु अपने विभाग के किसी एक वरिष्ठ अधिकारी को नोडल अधिकारी भी नियुक्त कर कार्मिक विभाग को अवगत कराने का श्रम करें।


  
(शैली सिंह)  
प्रमुख शासन सचिव

समस्त अतिरिक्त मुख्य सचिव/  
प्रमुख शासन सचिव/शासन सचिव

अशा. टीप. सं. प. 7(1)कार्मिक/क-2/17  
जयपुर, दिनांक : 08.03.2019

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. सचिव, राजस्थान लोक सेवा आयोग, अजमेर।
2. सचिव, राजस्थान कर्मचारी चयन आयोग, जयपुर।

  
शासन उप सचिव

1.6.5

राजस्थान सरकार  
तकनीकी शिक्षा विभाग

क्रमांक F.1(6)त.शि.99

जयपुर, दिनांक 4-7-16

आदेश

विषय:- अनुसूचित क्षेत्र के जनजाति वर्ग के अभ्यर्थियों को राज्य में स्थित समस्त अभियांत्रिकी महाविद्यालय/पॉलोटेक्निक/एम.सी.ए./प्रबंधकीय आदि शैक्षणिक संस्थानों में संचालित समस्त सर्टिफिकेट स्नातक एवं स्नाकोत्तर में आरक्षण दिये जाने के संबंध में।

राज्य सरकार द्वारा पी.एम.टी. परीक्षा एवं सेवा पूर्व शिक्षक प्रशिक्षण पाठ्यक्रमों यथा- बी.एड./एम.एड./बी.पी.एड./शिक्षाशास्त्री/एस.टी.सी. आदि में लागू आरक्षण व्यवस्था की तर्ज पर समस्त तकनीकी शिक्षण संस्थानों के जिन भी पाठ्यक्रमों में अनुसूचित जनजाति के लिए 12 प्रतिशत आरक्षण का प्रावधान लागू है। उन सभी में अनुसूचित जनजाति वर्ग के लिए निर्धारित 12 प्रतिशत में से 45 प्रतिशत स्थान अनुसूचित क्षेत्र के अनुसूचित जनजाति के अभ्यर्थियों के लिए आरक्षित रखे जाने का नीतिगत निर्णय लिया गया है। उक्त निर्णय के अनुसार अनुसूचित जनजाति वर्ग के लिए आरक्षण के प्रावधान निम्न प्रकार होंगे -

राज्य में स्थित समस्त तकनीकी शिक्षण संस्थानों यथा-इंजीनियरिंग/पॉलोटेक्निक/प्रबंधकीय/एम.सी.ए. आदि में संचालित सर्टिफिकेट, स्नातक एवं स्नाकोत्तर पाठ्यक्रमों में अनुसूचित जनजाति वर्ग के लिए निर्धारित 12 प्रतिशत आरक्षण में से 45 प्रतिशत (अर्थात् 5.5 प्रतिशत) आरक्षण भारत सरकार की अधिसूचना संख्या एफ.19(2)80-एल-1 दिनांक 12.02.81 द्वारा विनिर्दिष्ट अनुसूचित क्षेत्र के जनजाति अभ्यर्थियों के लिए आरक्षित रखे जायेंगे। यह आरक्षण अनुसूचित जनजाति के लिए निर्धारित 12 प्रतिशत के अध्याधीन ही देय होगा तथा प्रवेश स्थान रिक्त रहने पर अन्य अनुसूचित जनजाति के अभ्यर्थियों से भरा जा सकेगा।

यह आदेश विभाग द्वारा जारी पूर्व आदेश दिनांक 15.09.2011 के अतिक्रमण में जारी किया गया है तथा इस विभाग के आदेश क्रमांक प.1(6)त.शि./99 दिनांक 19.06.2013 से राजकीय अभियांत्रिकी महाविद्यालय, बांसवाडा के संबंध में जारी आदेश यथावत लागू रहेंगे।

स्पष्टीकरण- "अनुसूचित क्षेत्र के अभ्यर्थी" से ऐसे व्यक्ति अभिप्रेत हैं, जो अनुसूचित क्षेत्र के सद्भावी निवासी हैं और जो स्वयं या, यदि उनका जन्म 1 जनवरी, 1970 के बाद हुआ है तो, उनके माता-पिता/पूर्वज 1 जनवरी, 1970 के पूर्व से अनुसूचित क्षेत्र के सद्भावी निवासी रहें हैं, का स्पष्टीकरण शामिल करावें।

यह आदेश सक्षम स्तर से अनुमोदित है तथा उक्त व्यवस्था आदेश जारी होने की दिनांक से लागू होगी।

*[Handwritten Signature]*  
3/7/16

आज्ञा से

*[Handwritten Signature]*

(राजहंस उपाध्याय)

प्रतिरिक्त मुख्य सचिव

JPT  
E-2

DIRECTORATE OF TECHNICAL EDUCATION  
JODHPUR  
R. N. No. 777  
DATE 13-7-16

E2

राजस्थान सरकार  
तकनीकी शिक्षा विभाग

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23

क्रमांक: एफ 1(26)त.शि / 2007

जयपुर दिनांक : 29 जनवरी, 2018

::आदेश::

**विषय:-** समस्त राजकीय एवं अनुदान प्राप्त कर रही तकनीकी शिक्षण संस्थाओं (इंजीनियरिंग, पॉलिटेक्निक, एमवीए, एमसीए) में दिव्यांग जन हेतु 5 प्रतिशत स्थान आरक्षित करने बाबत।

केन्द्र सरकार द्वारा विकलांग व्यक्ति (समान अवसर, अधिकारों का संरक्षण एवं पूर्ण भागीदारी) अधिनियम 1995 का निरसन कर दिव्यांगजन अधिकार अधिनियम, 2016 लागू किया गया है। अधिनियम की अधिसूचना दिनांक 28.12.2016 जारी की जा चुकी है। माननीय सर्वोच्च न्यायालय द्वारा दिनांक 25.4.2017 को रिट पिटीशन (सिविल) संख्या 116/1998 जस्टिस सुनंदा भण्डारे फाउण्डेशन बनाम युनियन ऑफ इण्डिया के कम में दिये गये निर्णय में राज्य सरकारों को यह निर्देश दिया गया कि वे अधिनियम की अनुपालना हेतु तुरंत आवश्यक कदम उठाये। अधिनियम 2016 की धारा-32 में सभी राजकीय व अनुदान प्राप्त कर रही तकनीकी शिक्षण संस्थाओं में न्यूनतम 5 प्रतिशत स्थान बेंचमार्क डिसेबिलिटीज वाले व्यक्तियों हेतु आरक्षित करने का प्रावधान किया है।

अतः समस्त राजकीय/निजी एवं अनुदान प्राप्त कर रही तकनीकी शिक्षण संस्थाओं को निर्देशित किया जाता है कि वे दिव्यांग जन अधिकार अधिनियम 2016 के प्रावधानों तथा माननीय सर्वोच्च न्यायालय के उपरोक्त संदर्भित निर्णय की पालना हेतु संबंधित नियम/विनियम आदि में आवश्यक संशोधन करते हुये समस्त पाठ्यक्रमों में दिव्यांगजनों की बेंचमार्क श्रेणियों हेतु पांच प्रतिशत स्थान आरक्षित किया जाना सुनिश्चित करें।

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STATE OF RAJASTHAN EDUCATION

SECRETARY

NO. 106

DATE 6-2-2018

आज्ञा से,



(खेमराज)

अतिरिक्त मुख्य सचिव, त.शि.

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

- 1 विशिष्ट सहायक, माननीय मंत्री तकनीकी शिक्षा।
- 2 निजी सचिव, अतिरिक्त मुख्य सचिव, तकनीकी शिक्षा।
- 3 रजिस्ट्रार राजस्थान विश्वविद्यालय जयपुर।
- 4 रजिस्ट्रार जयनारायण व्यास, विश्वविद्यालय जोधपुर।
- 5 रजिस्ट्रार महर्षि दयानंद सरस्वती विश्वविद्यालय अजमेर।
- 6 रजिस्ट्रार मोहनलाल सुखाडिया विश्वविद्यालय उदयपुर।
- 7 रजिस्ट्रार राजस्थान तकनीकी विश्वविद्यालय कोटा।
- 8 निदेशक तकनीकी शिक्षा, जोधपुर।
- 9 समस्त प्राचार्य राजकीय अभियांत्रिकी महाविद्यालय।
- 10 रक्षित पत्रावली।

2/1/18  
5/1/18

संयुक्त सचिव, त.शि.



116.8 6.7-6.8

F.No.6(1)/2017/D(Res.II)  
Government of India  
Ministry of Defence  
Department of Ex-Servicemen Welfare

Room No.237 'B' Wing  
Sena Bhawan, New Delhi  
May 21, 2018


To  
The Chief Secretaries/Administrators  
All States/UTs.

**Subject:** Inter-se priority for reservation/preference to the wards of Armed Forces personnel by States /UTs for admission to Medical/Professional / Non-Professional Courses.

Approval of the Comptent Authrotiy is conveyed to the removal of Yudh Sewa Medal series of Awards i.e. SarvottamYudh Seva Medal, Uttam Yudh Seva Medal and Yudh Seva Medal from Category V of the priority list for reservations/preferences to the wards of Armed Forces personnel by States/UTs/Central/State Universities/ Autonomous Institutions for admission in medical/professional/non-professional courses. The revised list of priorities will be as follows:-

- Priority I : Widows/Wards of Defence personnel killed in action.  
Priority II : Wards of disabled in action and boarded out from service.  
Priority III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.  
Priority IV : Wards of disabled in service and boarded out with disability attributable to military service.  
Priority V : Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:  
i. Param Vir Chakra  
ii. Ashok Chakra  
iii. Maha Vir Chakra  
iv. Kirti Chakra  
v. Vir Chakra  
vi. Shaurya Chakra  
vii. Sena, Nau Sena, Vayu Sena Medal  
viii. Mention-in-Despatches.  
Priority VI: Wards of Ex-Servicemen.  
Priority VII: Wives of :  
i) defence personnel disabled in action and boarded out from service.  
ii) defence personnel disabled in service and boarded out with disability attributable to military service.  
iii) ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.  
Priority VIII: Wards of Serving Personnel.  
Priority IX : Wives of Serving Personnel.

2. This issues with the approval of Hon'ble Raksha Mantri and supersedes our earlier letters of even number dated 19.05.2017 and 30.11.2017 on the subject.

  
( Santosh )  
Joint Secretary (Res.II)  
Tel. 23015772

F.No.6(1)/2017/D(Res.II)**Copy to:**

1. Ministry of Human Resource Development,  
Government of India, New Delhi
2. Ministry of Health & Family Welfare,  
Government of India, New Delhi.
3. Secretary, Kendriya Sainik Board, New Delhi.
4. All Rajya Sainik Boards/Zilla Sainik Boards.
5. COAS, CNS, CAS
6. IHQ Army, Navy, Air Force

With request to bring this to the  
notice of all concerned.



( Santosh )  
Joint Secretary (Res.II)  
Tel. 011-23015772



अखिल भारतीय तकनीकी शिक्षा परिषद्  
( भारत सरकार का एक सांविधिक निकाय )  
( मानव संसाधन विकास मंत्रालय, भारत सरकार )  
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
(A Statutory Body of the Govt. of India)  
(Ministry of Human Resource Development, Govt. of India)  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Phone : 011-26131577 - 78, 80  
011-29581000  
Website : www.aicte-india.org

### Circular

F. No. AICTE/P&AP/Misc/2020/

Dated: 06.10.2020

To

All Directors/ Principals of AICTE Approved Institutions,

**Subject: Concession for the wards of Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley for admission in Higher Educational Institutions-Regarding.**

Sir/Madam,

Ministry of Education, Government of India in consultation with Ministry of Home Affairs has decided to allow the following concession to the wards of Kashmiri Migrants as well as Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) who are living in the Kashmir Valley, in the matter of their admission in the educational institutions in other parts of the country from the academic year 2020-21 and onwards till further orders:

- (i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
- (ii) Increase in intake capacity upto 5% course-wise.
- (iii) Reservation of at least one seat in merit quota in technical/professional institutions.
- (iv) Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) living in the Kashmiri Valley need domicile certificate.

All AICTE approved institutions are requested to follow the aforesaid guidelines issued by Ministry of Education, Government of India.

Regards

(Prof. Dileep Malkhede)

Advisor-I

6/10/2020

Policy & Academic Planning Bureau



**7.44** The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2019-20 without affecting the reservation percentages of SC/ ST/ OBC/ General. However, this would not be applicable in the case of Minority Institutions referred to the **Clause (1)** of Article 30 of Constitution of India. 6.10

1. Ten percent (10%) EWS seats shall be enhanced in all Govt., Govt. Aided institutions, State Public University departments as per the directives issued from time to time by Government of India without disturbing the existing reservation percentage (%) being followed in these institutions. The intake in these institutions shall be 1.25 times of the existing intake of respective category in these institutions.
2. Further, the implementation of 10% EWS reservation in the private unaided-Institutions may be considered based on the relevant policies of the respective state governments.

**NOTE:** EWS vacant seats shall be considered for the Lateral Entry to Second Year Course(s) with the same reservation policy for admission.

**7.45** (a) Supernumerary seats (25 Nos.) are granted by the Council, for the Institutions falling under the Centrally Supported Scheme of "Upgrading existing Polytechnics to integrate Persons with Benchmark Disability (PwBD) in the mainstream of Technical and Vocational Education.

(b) Concession for the wards of Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Educational Institutions (As per MoE directives: F.No. 3-4/2017-NER, Dated: 15th October, 2019). This is in addition to PMSSS supernumerary seats. They are not eligible for scholarship

**7.46** **Affidavit 2** specified in the Approval Process Handbook shall be uploaded in the AICTE Web-Portal in e-stamp paper with digital signature of the authorized signatories.

**7.47** In case of any litigation pertaining to the penal action initiated by the Council for an Institution, for the contravention of any of the relevant Regulations, such Institution shall have to apply as per **Clause 8.1(b) / 8.18** (as applicable) in AICTE Web-Portal, in the absence of any specific court order to the contrary.

**7.48** **Clause 1.5.4** of the Approval Process Handbook does not permit Self-financing Institutions to use 'Indian', 'National', etc. in the Name of the Institution. The Institutions which were already given approval with those words shall be instructed to change/ drop the word from the Name of the Institution, as the Stake holders may misinterpret them to be Government/ Government Aided Institutions.

If any Institution (other than Government/ Government Aided) continue to use 'Indian', 'National', etc. in the Name of the Institution, the Council shall remove such words while issuing EoA.

**7.49** **Tuition Fee Waiver (TFW) Scheme**

- a) Scheme shall be applicable to all approved Technical Institutions offering Diploma, Post Diploma, Under Graduate Programme(s), Computer Applications - MCA, PGCM - MBA, PGDM Programme(s) and Lateral Entry provisions of these Programme(s).
- b) The scheme shall be mandatory for all Institutions approved by the Council.
- c) Requirements and Eligibility
  - Sons/ Daughters of parents whose annual income from all sources does not exceed ₹. 8.00 Lakh.
  - The Waiver is limited to the Tuition Fee as approved by the State Level Fee Committee for Self-Financing Institutions and by the Government for the Government/ Government aided Institutions. All other Fees except Tuition Fee shall have to be paid by the beneficiary.
- d) **Admission Procedure**
  - Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary



seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

- The Competent Authority to effect this admission is the State Government/ UT or its designated authority.
- In the event of non-availability of students in this category, the same shall not be given to any other category of candidates.
- The State Admission Authority shall invite applications under this category; make a separate merit list for this category and effect admission on the basis of the merit list so generated.
- The Institutions shall publish in their Brochure and Web site the details of this scheme.
- Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance.
- A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances.
- The Institutions shall also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.

### **7.50** Supernumerary seats for the Union Territories J&K and Ladakh under Prime Minister's Special Scholarship Scheme (PMSSS)

- a) Scheme shall be applicable to selected approved Technical Institutions having NIRF ranking and offering Bachelor Programme(s). Diploma holders in Engineering are eligible for Lateral Entry under the provisions of these Programme(s).
- b) 2 seats per Course shall be available for these admission with the maximum of 10 seats per Institution. These seats shall be supernumerary in nature and shall be available to such Course(s) in an Institution.
- c) The scheme shall be mandatory for all Institutions approved by the Council subject to, the changes suggested by the Inter-Ministerial Committee of MoE from time to time.
- d) Requirements and Eligibility
  - All students domicile of J&K and Ladakh are eligible for seats under this scheme.
  - The student passed Higher Secondary Examination (12th Std.) from the schools located in J&K and Ladakh.
  - Sons/ Daughters of parents whose annual income from all sources does not exceed ₹ 8.00 Lakh.
- e) Admission Procedure
  - AICTE shall invite applications under this category, make a separate merit list for this category and effect admission based on the merit list as generated through Counselling or otherwise as decided from time to time.
  - In the event of non-availability of students in this category, the same shall not be given to any other category of Applicants.
  - A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances without permission from AICTE.

### **7.51** Release of Security Deposit

#### 7.51.1 Procedure

- a) The Trust/ Society/ Company shall upload/ submit the following documents in AICTE Web-Portal for the release of the FDR/ RTGS.
  - Application/ request letter of the Institution for FDR/ RTGS release

### 8.11 Violation of norms of admission by the Institutions/ Universities conducting PGDM/ PGCM Courses/ PGDM Institutions not having NAD or Institutions offering PGDM Course(s) in Regular or ODL mode not uploading student enrollment data and list of students completed the Course(s) successfully along with their CGPA/ Percentage of marks in the AICTE Web-Portal.

Norms for conducting PGDM/ PGCM Courses shall be as per Appendix 9 of the Approval Process Handbook. If any Institution/ Institution Deemed to be University fails to comply with any of the conditions specified therein/any violation in the admission procedure specified in the Approval Process Handbook for the PGDM/ PGCM Courses/ PGDM Institutions not having NAD or Institutions offering PGDM Course(s) not uploading student enrollment data in the AICTE Web-Portal, the Council after giving reasonable opportunity of being heard through Standing Appellate Committee shall be liable for any one or more of the following punitive actions by the Council:

- a. No admission for Academic Year
- b. Withdrawal of approval of the Institution.
- c. Withdrawal of graded autonomy granted by the Council.

### 8.12 Violation of Norms in Case of Collaboration and Twinning Programme

- a. If a University/ Institution fails to comply with any of the conditions as contained in the Approval Process Handbook, even after giving reasonable opportunity of being heard through Standing Appellate Committee, the Council shall withdraw the approval of the Twinning Programme granted to such University/ Institution to offer their Diploma/ Post Diploma Certificate/ Under Graduate Degree/ Post Graduate Diploma/ Post Graduate Degree in India and forbid such Foreign University/ Institution to either open Centers or enter into any Collaborative arrangement with any University/ Institution in India.
- b. The Council shall also inform the concerned agencies including Ministry of External Affairs, Ministry of Home Affairs, RBI of such decisions and advise these agencies to take any or all of the following measures
  - Refusal/ withdrawal for grant of visa to employees/ teachers of the said Foreign University/ Institution.
  - Stop transfer of funds from India to parent Country.
  - Informing the Public about the withdrawal of approval of the Twinning Programme with Foreign University/ Institution and the consequence there of.
- c. In case, it comes to the notice of the Council, that a Foreign University is offering Diploma/ Post Diploma Certificate/ Under Graduate Degree/ Post Graduate Diploma/ Post Graduate Degree Level Programme in Technical Education in India directly or in Collaboration with an Indian Partner without obtaining approval, the Council shall initiate immediate action under the Indian Penal Code for Criminal breach of Trust, misconduct, fraud, cheating, etc.
- d. Once the approval of the Twinning Programme is withdrawn, the Council shall make an attempt in co-ordination with concerned State Government/ UT to re-allocate the students enrolled in such Programme to other approved Institutions of the Council. The Institution shall have to return the entire Fee collected from such students to the Institutions in which the students are accommodated.
- e. Such Foreign University/ Institution shall not be allowed to collaborate with any other Centre/ Institution or enter into a Collaborative arrangement in India for at least next 3 years.
- f. UGC amendments from time to time on the subject shall be applicable.

### 8.13 Fee Refund Cases

- 8.13.1 In the event of a student withdrawing before the start of the Course, the entire Fee collected from the student, after a deduction of the processing Fee of not more than ₹1000/- (Rupees One Thousand only) shall be refunded by the Institution. It would not be permissible for Institutions to retain the School/ Institution Leaving Certificates in original.
- 8.13.2 In case, if a student leaves after joining the Course and if the vacated seat is consequently filled by another student by the last date of admission, the Institution must refund the Fee collected after a deduction of the processing Fee of not more than ₹1000/- (Rupees One Thousand only) and proportionate deductions of monthly Fee and hostel rent, where applicable.
- 8.13.3 The last date for withdrawal of PGDM admission for the purpose of refund of fee shall be as per the last date mentioned in the Academic Calendar.

- 8.13.4 In case the vacated seat is not filled, the Institution should refund the Security Deposit and return the original documents.
- 8.13.5 The Institution should not demand Fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days.
- 8.13.6 Institutions not following guidelines issued by the Council regarding refund of Fee for cancellation of admission or delaying refunds shall be liable to any one or more of the following punitive actions by the Council.
- Fine for Non-Compliance of refund rules of the Fee levied against each case shall be five times the total Fee collected per student
  - Suspension of approval for NRI and supernumerary seats, if any, for one Academic Year
  - Reduction in "Approved Intake"
  - No admission in one/ more Course(s) for one Academic Year
  - Withdrawal of approval for Programme(s)/ Course(s)

**NOTE:** Any changes in the Schedule for any of the academic related activities as notified by the Council from time to time are binding on all the AICTE Approved Universities/Institutions.

#### **8.14 Security Deposit**

In case of Institutions where FDRs are encashed before the date of maturity or not depositing the required Security Deposit at the time of LoA, a penalty of 10% of the value of the FDR shall be imposed. However, Institutions that had not created FDR/created FDR for lesser duration/ lesser amount than prescribed at the time of LoA have to create the same accordingly as specified in the Approval Process Handbook.

#### **8.15 Complaints regarding the use of fake certificates of SC/ST/OBC to be investigated in time bound manner and if found guilty, such admission should be cancelled. Further, appropriate action shall be initiated accordingly with due intimation to AICTE.**

#### **8.16 Penalty amount shall be paid online to the Council as per the instructions.**

#### **8.17 Complaint Cases**

- All Institutions shall have Grievance Redressal mechanism as notified by the Council.
- In case of receipt of any Complaint(s) about an Institution, the same shall be processed by Public Grievance Redressal Cell (PGRC) of AICTE.
- The verified Complaint shall be placed before a Standing Complaint Scrutiny Committee (SCSC) for further necessary action. If necessary, the complainant as well as the Institute may be called to appear before SCSC at his/ her own cost. Based on the recommendation of SCSC, a Warning or Show Cause Notice may be issued to the Institution or Expert Visit Committee may be conducted through Approval Bureau.
- The report of the Expert Visit Committee/ Show Cause notice, if issued shall be placed before the Standing Hearing Committee.
- Two representatives of the Institution (Chairman/ Secretary of the Trust/ Society/ Company or Principal/ Director/ Faculty of the Institution/ Trustee duly authorized by them) along with Photo ID proof shall present their case along with the compliance and supporting documents before the Standing Hearing Committee. If necessary, the complainant may be called to appear before Standing Hearing Committee at his/ her own cost.
- The recommendations of the Standing Hearing Committee shall be placed before the Executive Committee for approval.
- The decision of the Executive Committee shall be uploaded on the Web-Portal by a detailed Speaking Order. If the Institution is aggrieved by the decision of the Executive Committee, the Institution shall have the right to appeal as per **Clause 1.10** of the Approval Process Handbook.
- As per CVC guidelines, Anonymous/ Pseudonymous Complaints shall not be processed.
- Each Institution shall upload the number of Complaints and Grievances received and action taken in their Web site and update AICTE through the monthly online status report.



### 2.11.1.2 Procedure

Institutions not applied for Extension of Approval in the preceding Academic Years shall be considered as “Break-in-EoA” and shall be processed for Extension of Approval upon verification of adequate Infrastructural facilities as specified in the Approval Process Handbook by an Expert Visit Committee.

### 2.11.2. Restoration of Intake under punitive/penal action

#### 2.11.2.1 Requirements and Eligibility

- a The Institution seeking approval for Restoration of Intake under punitive/penal action shall apply on the AICTE Web-Portal along with the documents as per **Appendix 17.1** of the Approval Process Handbook. However, Institution not applied for Restoration within next Academic Year shall be considered that penal action is accepted by the Institution and willing to continue with the same reduced intake as “Approved Intake”. Institution under “NO ADMISSION” may apply for restoration in the next Academic Year and before completion of SIX years. Thereafter, such institution shall apply as a New Technical Institution following appropriate procedure.
- b The Institution(s) applying under this category shall not be permitted to apply for other categories listed under Chapter II/ III/ V/ VI of the Approval Process Handbook except reduction in intake.

#### 2.11.2.2 Procedure

Restoration of Intake for an Institution shall be processed upon verification of the availability of adequate Infrastructural and other facilities as specified in the Approval Process Handbook by Scrutiny / Re-Scrutiny / Expert Visit Committee / SHC / SAC.

## 2.12 Introduction/Continuation of Supernumerary Seats for Foreign Nationals/Overseas Citizen of India (OCI)/Children of Indian Workers in Gulf Countries

### 2.12.1 Requirements and Eligibility

- a The existing Institution having at least 50% of eligible Course(s) accredited by NBA, and if the valid accreditation period is beyond 10th April of the next Calendar Year, seeking approval for the Introduction of supernumerary seats for Foreign Nationals/ Overseas Citizen of India (OCI)/Children of Indian Workers in Gulf Countries shall apply on AICTE Web-Portal along with additional documents as per **Appendix 17.5** of the Approval Process Handbook.
- b Institutions selected for Study in India Programme by the Government of India are eligible for introduction of FN/OCI/Children of Indian Workers in Gulf Countries in ALL Programmes/ Courses without Expert Visit Committee and TER Charges.
- c If the Institution is providing Fee waiver to the selected students as per their commitment to the Government, the TER Charges for continuation of supernumerary seats for FN/OCI/ Children of Indian Workers in Gulf Countries shall be waived. However, the Institution shall upload on AICTE Web portal the selection letter for Study in India Programme and the document for the Fee waiver provided to the students.
- d Institutions having Infrastructural facilities based on AICTE norms and fulfilling following criteria shall be eligible to apply for approval for admitting students in this scheme.
- e The Institutions shall provide suitable Hostel/ Residential accommodation to the Foreign Students/ Overseas Citizen of India (OCI) and Children of Indian workers in Gulf Countries. Further the Institutions shall also establish an Office with a Student Counselor to take care of the needs of the students admitted. An Induction Programme shall be arranged for such students to get acquainted to the Indian condition.
- f The Institution shall have “Nil Deficiency” based on Self-Disclosure.
- g The Institution was not under any punitive action previously by AICTE.



- h. Fifteen percent (15%) supernumerary seats over and above the “Approved Intake” per Course shall be approved by AICTE approved Institutions and University Departments, for admitting students from Foreign Nationals/ Overseas Citizen of India/ Children of Indian Workers in the Gulf Countries. One third (1/3) of these 15% seats shall be reserved for the Children of Indian Workers in the Gulf Countries.
- i. Any vacant seat in a given Course, out of 1/3rd seats reserved for Children of Indian Workers in the Gulf Countries shall be reverted to the seats of 2/3rd meant for OCI/ Foreign Nationals and vice-versa. Further, any vacant seat in the “Foreign Nationals/ Overseas Citizen of India (OCI)/ Children of Indian Workers in Gulf Countries” after the last round of the admission of the concerned State Government/ UT may be filled with NRI seats, subject to the approval from AICTE for the NRI seats and fulfillment of requisite norms as specified in the Approval Process Handbook.
- j. Apart from the above, any vacant seat in the “Approved Intake” after the last round of the admission of the concerned State Government/ UT, may be filled with NRI/ Foreign Nationals/ Overseas Citizen of India (OCI) Children of Indian Workers in the Gulf Countries, subject to the approval from AICTE for the above seats and fulfillment of requisite norms as specified in the Approval Process Handbook.

#### 2.12.2 Procedure

- a. The Institution having at least 50% of eligible Course(s) accredited by NBA with valid accreditation period beyond 10th April of the next Calendar Year, availability of adequate Infrastructural facilities and other requirements as per the Norms of the Approval Process Handbook shall be verified by Expert Visit Committee.
- b. Foreign Nationals/ Overseas Citizen of India (OCI) /Children of Indian Workers in the Gulf Countries admitted in AICTE approved Institutions through Indian Council for Cultural Relation (ICCR or as Government of India nominee) shall be included within this ceiling

2.12.3 The Institution shall submit online application MANDATORILY FOR EACH COURSE (if required/ Interested) for Continuation of approval for supernumerary seats for admitting Foreign National/ Overseas Citizen of India (OCI) / Children of Indian Workers in Gulf Countries, as a part of application of Extension of Approval, every year, giving details of Faculty and other facilities.

2.12.4 If any punitive action is enforced on an Institution, NRI/ OCI Children of Indian Workers in the Gulf Countries seats shall be withdrawn.

2.12.5 Institutions admitting Foreign Nationals should ensure registration of foreign students with concerned Foreigners Regional Registration Officer (FRRO) as well as with the local police station about their entry and exit in India. Further the Institutions shall adhere to the prevalent norms specified by the Ministry of External Affairs, Government of India from time to time.

#### 2.12.6 Fees and Admission

- a. The concerned State Government/ UT shall notify the tuition and other Fee for candidates admitted under Foreign Nationals/ OCI seats. The children of Indian workers in the Gulf Countries shall be treated at par with resident Citizens if admitted to seats reserved for them i.e. One Third (1/3) of 15% supernumerary seats. The Fee prescribed for NRI seats shall not be applicable to this admission.
- b. Admission to these seats shall be made on merit basis among Applicants of these categories

### 2.13 Conversion of Women’s Institution into Co-ed Institution and Vice-Versa

#### 2.13.1 Requirements and Eligibility

- a. The existing Institution seeking approval for the Conversion of Women’s Institution into Co-Ed Institution and vice-versa shall apply on AICTE Web-Portal along with the Extension of Approval as per the norms.