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# POORNIMA GROUP

Achieving Excellence Together

# E20

## APPLICATION FORM FOR "TECHNICAL PUBLICATIONS INCENTIVE SCHEME"

To,  
Registrar

Date:.....

### SUBJECT: Application for release of "Technical Publications Incentive"

Name of Applicant:..... Employee Code: ..... Date of Joining:.....

Designation ..... Department:..... Inst.....

Mobile No. .... P-Mail ID:.....poornima.org

Co-Author Details:

Name of Co-Authors	Applied for Incentive (Yes/No)	Co-Authors Status (Faculty / Research Scholar / Student)	Affiliation

Author Category (eg. 1.1/1.2/1.3): .....

Publication Category (please fill separate form for each category) (eg.2.1(a), 2.1(b)): .....

Publication Incentive Amount claimed (As per category mentioned above) .....

Title:.....

.....Date of Publishing:.....

I have published respective book(s)/ research papers and attended conferences and I am entitled for incentive under this scheme of PGC. I hereby certify that I have put in services for at least 255 working days

as on the date of this application.

### RECOMMENDATIONS OF HOD

Signature

<p>• As per the category mentioned in Technical Publications Incentive scheme the Faculty is</p> <p>Guide <input type="checkbox"/>      Supervisor <input type="checkbox"/>      Student <input type="checkbox"/>      Research scholar <input type="checkbox"/></p> <p>• Recommendation related to release of Technical Publications Incentive under the scheme :</p> <p>Recommended <input type="checkbox"/>      Not Recommended <input type="checkbox"/></p> <p>Name of HOD : .....      Signature : .....</p>
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**RECOMMENDATIONS OF CAMPUS DIRECTOR**

- Recommendation related to release of Technical Publications Incentive under the scheme :

Recommended Not Recommended 

Name of Campus Director : .....Signature :.....

**OBSERVATIONS OF EXPERTS**

- Author Category Considered :.....
- Publication Category Considered : .....
- Total Amount to be allocated to all the authors:.....
- No. of authors considered : .....
- Recommended for releasing the amount .....to the author applied

• Name &amp; Signature of Expert # 1

Name &amp; Signature of Expert # 2

**REMARKS OF FINANCE DEPARTMENT WITH RECOMMENDATION OF FINANCIAL GRANT**

Signature

**APPROVAL OF ASSISTANT DIRECTOR**

Signature of Assistant Director

**REIMBURSEMENT BY DIRECTOR (ADMIN & FINANCE)**

CATEGORY	AMOUNT	1 <sup>st</sup> Author 60 %	Following Authors 40 %	PG / PhD Scholar 60%	Guide 40%	INCENTIVE SANCTIONED
CATEGORY__						

**SANCTION BY DIRECTOR (ADMIN & FINANCE)**

Technical Publications Incentive under the scheme sanctioned for the value of Rs.\_\_\_\_\_

**Signature of Director (Admin & Fin.)**