



**POORNIMA GROUP**  
Achieving Excellence Together



**E12**

**CERTIFICATE OF EMPLOYEE ADDRESS**

Date : \_\_\_\_\_

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that Mr./Ms. \_\_\_\_\_  
Son/Daughter of \_\_\_\_\_ is working with Poornima Group  
in [Institute] \_\_\_\_\_  
Department of \_\_\_\_\_  
from \_\_\_\_\_ to till date, has the following address as per our records :

Permanent Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Local Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Registrar with Seal